

Vendor Agreement
Kansas City Reggae Music and Jerk Festival 2024



Event Location:	Berkley River Front Park 1298 Riverfront Dr. Kansas City, Mo. 64120			
Event Dates:		Friday, September13th.	Saturday, September14th.	Sunday, September15th.
Vendors:	Check-in and set-up:	Food vendor Thursday September 12@6:pm All vendors Friday Sept13th, 10:00 a.m. – 2:00 p.m. Please note: There will be no vehicle on the festival grounds after two 2:30pm		
	Tear-down begins:			9:00 p.m.
	Tear-down complete by:			11:30 p.m.
General Public:	Gates open:	4:00 p.m.	Noon	Noon
	Gates close:	11:30 p.m.	11:30 p.m.	9:00 p.m.
Vending Coordinator:	Annice phone: email: friendsfreggaekc@gmail.com			

- All vendor fees must be paid in advance. Applications that are not paid in full before the deadline will incur a late fee.
- There will be NO refund after the deadline.
- The Vending Coordinator must approve all vendor agreements.
- All vendor agreements must be paid in full, signed by the vending coordinator and presented at the time of check-in. (No exceptions)

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Booth Space Availability and Pricing:

	Dimensions	Vendor Fee
Information Booth	10' x 10' – 10x20 space	According to merchandise/services
Arts & Craft (Reggae Village Vendor Booth spaces only)	10' x 10' space	\$150
Food Vendor Booth	10' x 15' space	\$350

Deadline for vending applications is September 5th, 2024. A \$50 late fee will be due for applications received after the deadline. (No exceptions).

- **FOOD vendors must provide their own Tent, tables, chairs, and electrical power (generators).**
- **CRAFT vendors and INFORMATION BOOTH vendors must provide their own tent (10'x10'), chairs, and tables.**
- **The festival will provide string lights only.**
- **Vendor activity will not reflect or enhance political parties, candidates, or political office holders.**

Each vendor will receive three vendor wristbands. Vendor wristbands must be worn all three days of the event. Any additional passes must be purchased at the venue gate at the regular gate price.

All Vendors must present a signed vendor agreement at check-in to collect vendor wristbands and passes. No vendor vehicle will be allowed inside of the venue during the event.

Vendors must be in compliance with city, state and local license and permit codes. It is the vendor's responsibility to obtain all appropriate licenses, permits and insurance at his/her own expense. Vendors are responsible for paying their own sales tax as required by state tax laws. Friends of Reggae International reserve the rights to refuse any vendor.

Any vendor who is not in compliance with the rules that govern the festival **will be disbarred from the festival.**

All vendors must fill out the vendor reporting form in Exhibit C (no exceptions)

Off-site food, alcohol, tobacco, and weapons are PROHIBITED on the event site.

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Please sign and return vending agreement for approval before payment

Signature: _____ Date: Vendor

Signature: _____ Date: FORI Vendor Coordinator

friendsofreggaekc@gmail.com Cell: 845-200-8626 Office: 913-351-7218

Vendor Name (please print):

Vendor business or

Organization Name:

Vendor email:

Vendor phone:

Vendor cell phone (on-site during festival event):

Vendor emergency contact name and phone:

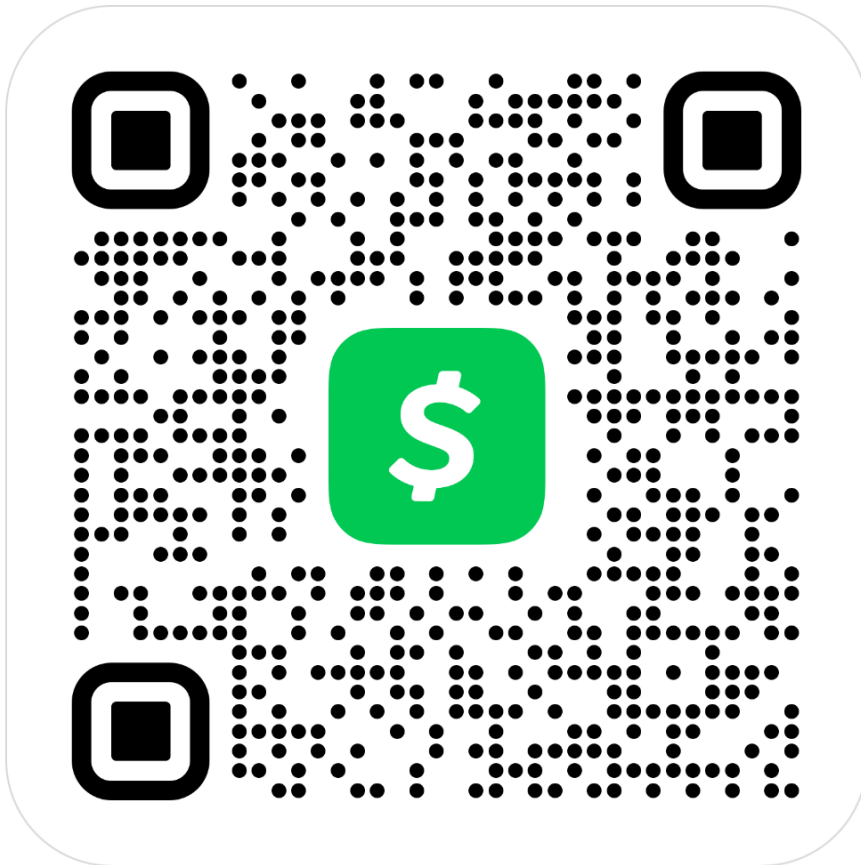
Vending agreement must be approved before payment

Vending fees are non-refundable after September 5th, 2024.

Select Payment Method: PayPal: @forireggae

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CashApp: \$reggaefest2



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Venmo: @Friendsofreggaekc

@Friendsofreggaekc



venmo

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Friends of Reggae International is not responsible for any vendor non-compliance with Kansas City's Health Department Regulations.

KANSAS CITY, MISSOURI HEALTH DEPT REQUIREMENT & INSPECTION PROTOCOL

- **Person- in-Charge present**
- **Demonstration of knowledge**
- Proper hygienic practices
- No eating, drinking, smoking in food prep area
- No bare-hand contact w/ready-to-eat food
- Hand washing sink w/soap and paper towels
- Employees wearing clean outer garments
- Employees wearing hair restraints
- Consumption ice separated from coolant ice
- Utensils/Ice Scoops w/handles supplied
- Covered waste receptacle supplied
- Hot holding at 135F or above
- Steam Table
- Cold holding at 41F or below
- Outdoor Event: --Overhead Protection
- Sanitizer: chlorine
- Test strips provided for measuring concentration of sanitizer
- Sanitizer and other chemicals stored separately from food
- Flooring is smooth, durable, easily cleanable, and non-absorbent
- Grill has hinged lid or overhead protection w/screened sides
- Accurate/calibrated metal-stem thermometer supplied
- Coolers equipped with drains to empty melted ice
- Food and single-service items are stored at least 6" off the floor
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Kansas City Health Department

Environmental Public Health Program

2400 Troost Ave, Suite 3200

Kansas City, MO 64108

Phone: (816) 513-6315

Fax: (816) 513-6290

www.kcmo.gov/health

LIST ALL GOODS AND SERVICES THAT WILL BE SOLD and/or DISPLAYED AT THE EVENT. (All Items are subject to approval. No alcohol, fireworks, firearms, nor tobacco will be approved.)

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Port Improvement District #1 (PID1) FAQ

Q. What is a PID?

A. A PID is a district created by a port authority pursuant to Missouri Revised Statute 68.200-68.260 (Port KC in this case) for the purpose of collecting a 1% sales and use tax to be used for specific improvements and projects within the PID.

Q. What is the PID tax amount?

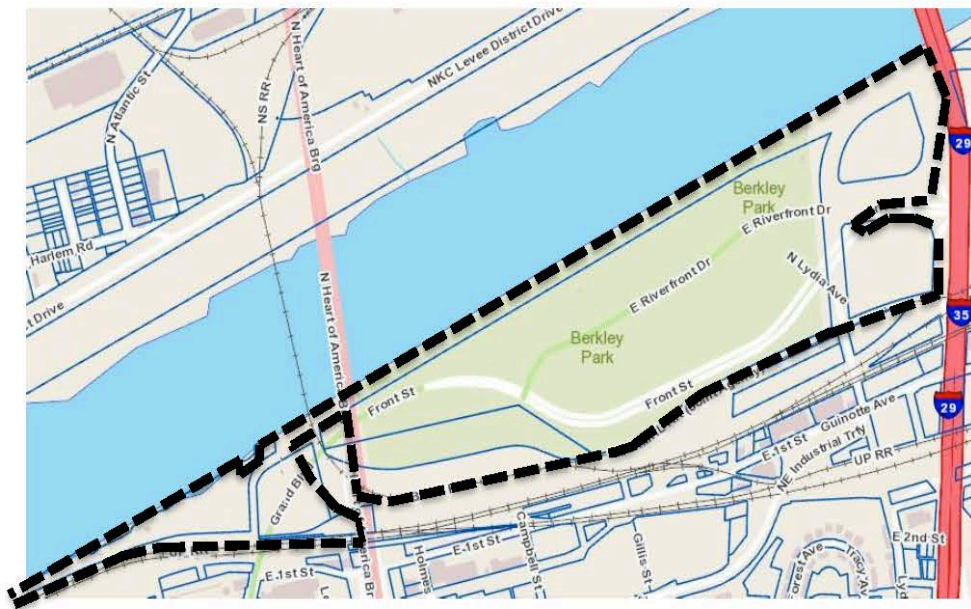
A. The maximum tax that may be levied in a PID is 1%. The tax for PID 1 is a 1% sales and use tax.

Q. How do I report the PID tax?

A. The Missouri Department of Revenue is responsible for collecting the sales and use tax for PID 1. Vendors are responsible for reporting the sales and location of sales to the Missouri Department of Revenue. The address for Berkley Riverfront is 1298 Riverfront Rd., Kansas City, MO 64120.

Q. What are the PID 1 boundaries?

A. PID 1 boundaries are illustrated on the map below. Berkley Riverfront Park is within PID 1.



Q. Who do I contact with questions?

A. General questions about the PID may be addressed to Port KC at (816) 559-3756 or info@portkc.com. Questions concerning the tax rate or how to report sales tax within the district on your return can be addressed to Missouri Department of Revenue Local Sales Tax Section at (573) 751-4876 or localgov@dor.mo.gov. Specific situational questions can be addressed to Missouri Department of Revenue at (573) 751-3505 or salesuse@dor.mo.gov.

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